**St Paul’s, Chichester**

**Youth worker - Job Description**

**Title:** Youth Worker

**Employer:** The PCC of St Paul’s, Chichester

**Line manager:** The Incumbent (Our Rector)

**Place of Work:** St Paul’s Church, Churchside, Chichester, PO19 6FT

**Hours of work:** 0.25 role / 10 hours a week **–** Term time only

 *If possible, it is hoped that the successful candidate would be able to work some days in the school holidays to attend, the Diocesan Youth Festival May Camp and/or the Walsingham Youth Pilgrimage. Overtime for these events would be paid as required.*

**Salary:** £15 per hour school term time only (approx. £5,850 per annum for 39 weeks)

This post carries a Genuine Occupational Requirement under the Equality Act 2010 that the successful candidate is a Christian. An enhanced DBS disclosure certificate is required.

**Overview:** St. Paul’s is an open, inclusive, and welcoming church with the Sunday Eucharist at the heart of its worship. The church has an excellent choir and a congregation of all ages, and children’s work has always been an important part of church life. Currently Junior Church attendance on Sunday mornings is between 25 and 35 children. The number of children involved in the choir is more than 20, albeit attendance is around 6-8 each Sunday. A similar number of toddlers or babies attend our ‘Little Sparks’ creche on Sunday mornings too. The current youth group for primary children meets for an hour on Friday afternoons and has an average attendance of around 12 children. Our Schools and Families worker, together with our Rector, supports St Joseph’s CE Academy, through assemblies, in-class support, an extra-curricular club, and as a Foundation Governor. The Schools and Families worker further supports Jessie Younghusband Primary School with assemblies each half term.

As part of our church strategy, we are looking to grow our existing work with children and young people. Essential to this is growing our primary youth group and re-launching our secondary youth group.

**Purpose of role:**

Working with the Rector and PCC you will be primarily responsible for planning and leading the youth activities we offer, managing a small team of volunteers, and building relationships with children, young people and their parents and carers within our existing church family. You will, through social media, help to invite those in the wider community to come and see what God, through his church, has to offer their families. You will help to nurture the faith of our young people, and you will organise and encourage our children and young people to attend pilgrimages and camps organised by the Diocese of Chichester, as well as other social activities. It is anticipated that the regular programme of youth ministry in each academic year will be as follows: -

**Programme of Youth Ministry**

* Primary youth club (8 –11year-olds) – weekly in term time.
* Secondary youth club (11–15-year-olds) – weekly in term time.
* Confirmation or First Communion Classes – 6 sessions per year.
* Diocesan Maycamp/Walsingham youth pilgrimage – one weekend per year.
* Social events for young people – up to 4 per year.
* Sunday morning youth session – twice per month in term time.

The youth worker will have the following responsibilities: -

**Responsibilities**

* Building relationships with children, young people and their parents/carers within our church community and through local schools.
* Developing and maintaining a programme of weekly activities during school term time.
* Recruit, manage and encourage volunteers to support the programme of activities.
* Ensure the highest standards of safety and protection of children, young people and other vulnerable people within the community, working with the Parish Safeguarding Officer, the Rector and the PCC.
* Ensure that all health and safety instructions are followed for activities that you have responsibility for, and that care is taken to ensure safety for self and colleagues, reporting concerns immediately.
* Nurture the discipleship of young people, that they may grow in their Christian faith.
* Market events and activities for our youth groups through email, WhatsApp, social media, the ‘A church near you’ website and our own website, and by building relationships with children, their parents/carers and the wider congregation.
* Be responsible for social activities for children and young people, in church and non-church settings.
* Encouraging the children’s involvement in worship and other aspects of church life.

**Key relationships are:**

* With the PCC as employer
* With the incumbent as your line manager
* With the School’s Support Worker as colleague
* With volunteer leaders and helpers
* With children and young people
* With parents /carers /guardians
* With the congregation of St. Paul’s
* With other local children's and youth workers
* With the Diocesan Youth Officer

**Person Specification:**

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| **Criterion:** | **Assessed by:** |
| A lively Christian faith (essential) | Interview |
| A genuine passion for working with children and young people (Essential) | Interview |
| A clean DBS Enhanced level check (Essential)  | DBS Check  |
| Self-motivated and able to work independently (Essential)  | InterviewReferences |
| Demonstrate pastoral care skills and an ability to communicate with both adults and children. (Essential)  | InterviewReferences |
| An ability to work as part of a larger team and to share in the broad vision of the church's ministry to families, children and young people. (Essential)  | InterviewReferences |
| A fun, warm, welcoming personality that will draw children/young people and their parents/carers into St. Paul’s and encourage them in their faith. (Essential)  | InterviewReferences |
| A nationally recognised youth work qualification (desirable) or be able to demonstrate relevant youth work experience within a church context (Essential) | InterviewReferences |
| Competent with IT with ability to communicate through social media and websites. (Desirable)  | Interview |