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| **APPLICATION FOR REIMBURSEMENT OF AMOUNTS PAID TO CLERGY / READERS FOR ASSISTANCE AND/OR TRAVELLING EXPENSES DURING A VACANCY [paid direct to PCC]** | **Diocese of Chichester** |
| **Parish Name:―** |
| **Date of** **Service** | **Clergy Name****or Reader** | **Description of service** | **Service****Fee**£ | **Travelling Expenses** | **Total Due**£ | **Remarks** |
| **Mileage** | **Amount**£ |
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| ***Payments made by BACS to PCC Account:-*** | ***Send completed and signed form to:―****accounts@chichester.**anglican.org*  | ***Signature of Churchwarden:―*** |
| **Account Name:****Sort Code: Acct No:** |
| **Claim forms to be submitted on a regular quarterly basis PLEASE READ THE NOTES ISSUED TO SEQUESTRATORS BEFORE COMPLETING THIS FORM** |