

MESSAGE TO ALL CLERGY FROM PROPERTY DEPARTMENT

IMPORTANT !! PLEASE NOTE CHANGES TO

GAS AND OIL BOILER MAINTENANCE CONTRACT

this will affect you

Property Department is pleased to confirm that the maintenance contract for both gas and oil boilers was taken over by a new contractor from 12th December 2016. We will no longer be using British Gas or CPL/Team Energy for annual gas or oil safety inspections and service callouts.

The new company is Paynes Heating & Plumbing Services Ltd. They will maintain both gas and oil boilers.

Contacting Paynes to request a visit will be simpler. There is no account number to be concerned with. State you are ringing from a Diocese property and give them the address, including postcode, and details of the problem, to arrange a callout.

Paynes can be contacted any time of day by calling: **01825 891720**

For emergencies, out of hours, if the phone is not answered, please leave a clear message with your contact number and they will get back to you.

When your service/safety inspection is approaching, Paynes will contact you, initially by phone, well in advance of the due date. Please try to agree a suitable visit date as soon as possible.

Please contact Sue Baker in the Property Department on 01273 425683, sue.baker@chichester.anglican.org, if you have any questions or concerns.